



# Arizona State Citizen Corps Council

## AGENDA\*

February 16, 2012

9:30 a.m.

Arizona Department of Administration

100 N. 15<sup>th</sup> Avenue, Room 204

Phoenix, AZ 85007

Conference dial-in number: 1-877-820-7831 or 1-720-279-0026

Participant Passcode: 712876



Governor Janice K. Brewer

Director Gilbert M. Orrantia

### REGULAR BUSINESS

#### 1. CALL TO ORDER

- Meeting called to order by Stanley Brown @ 9:35a.m.

#### 2. WELCOME AND INTRODUCTIONS

##### MEMBERS TELEPHONICALLY PRESENT:

Stanley R. Brown, Interim Chair  
Gary White, Interim Vice Chair  
Gilbert Orrantia  
Robert Shogren (Telephonically)  
Steven E. Moore (Telephonically)  
Cheryl D. Williams  
Cynthia Dowdall (Telephonically)  
Karen Hauca (Telephonically)  
Deborah Lee Ray (Telephonically)  
Steve Rutherford (Telephonically)  
Antonio Hernandez

##### MEMBERS ABSENT:

Christopher Glover  
Vickie Owen  
Paul Schickel  
T.D. Kennard

##### GUESTS PRESENT:

Angela Nak, FEMA Region IX  
John Williams, Three Points Fire District

##### AZDOHS PRESENT:

Cheryl Bowen Kennedy, Assistant Director  
Fernando Reyes

Once introductions were finished Stanley, Director Orrantia from AZDOHS thanked the group for their efforts on the council. Director Orrantia briefed on his recent trip to D.C. where he participated in a meeting with Administrator Fugate and Secretary Napolitano. He stressed the importance of Citizen Corp's mission specifically the "whole community concept."

#### 3. APPROVAL OF MINUTES

A motion was made by Karen Hauca to approve the prior meeting minutes. Gary White seconded the motion. The motion passed unanimously.

### GENERAL BUSINESS

#### 1. STRATEGIC PLAN REPORTS

##### Goal 1: *Support county and local Citizen Corps Councils*

##### Liaison Reports (North, East, Central, South, West regions)

- North Region – Cheryl Kennedy
  - Navajo county CC council meets on a bi-monthly basis. The Snowflake CERT program participated in various events to include a rodeo and a tree lighting event. They also provided traffic control support at vehicle accidents during the month of December. There are two CERT programs in Navajo County, about 100 MRC members, and one VIPS program with 15 volunteers.

- In Apache County, the emergency management office works with Apache County Public Health Emergency Preparedness Dept. coordinating trainings and public outreach. They had a booth at the health fair sponsored by the White Mountain Regional Medical Center. They have one CERT program with 79 members and one MRC with about 40 members.
- Coconino County CC delivered two basic CERT classes in the last quarter - one to Belmont and the other to Tonalear on the Navajo Nation. AZDOHS is coordinating with the ADEM Tribal Liaison to deliver a basic CERT class in Window Rock in March. Coconino is planning a CERT class for the deaf sometime in March or April. They have also working with the LDS church to offer CERT training. They had an information booth at the NAU Volunteer fair. They also held a recognition banquet. Coconino has approximately 75 MRC members, 30 VIPS volunteers and 7 Neighborhood watch groups.
- South Region – Karen Hauca
  - Karen recently completed a second basic CERT class for the Desert Diamond Casino staff and believes they will be having a third one. The Oro Valley CERT program just completed a CERT class. They have 20-30 CERT members.

Tubac CERT team was helping with their Arts festival giving directions to attendees. This is at least the second year they have provided assistance with this event.

- Pima County CC is in the process of reorganizing and doing well. Next meeting will include a draft on bylaws. They hope to get the bylaws approved by the next meeting. MYTEP realized how important CC is. CC will be part of their preparedness classes.

Cynthia added to Karen's comments. Northwest Fire District has two ongoing classes one at Green Valley and one at Three Points for CERT. City of Tucson will have one starting soon. They are also planning to have a CERT rodeo competition for September for Preparedness Month. Planning will begin during the next Pima County meeting. Northwest Fire CERT team is continuing training/drills. The Fire Corps program is contributing to the National Fire Corps training modules.

- East Region - Steve Rutherford
  - Greenlee County is doing CPR/First Aid training for volunteers. Graham County is doing the same thing. Gila County is starting another program in Payson with the Fire Department.
- Central Region – Stanley Brown
  - City of Avondale is looking at doing some training for the deaf. They are also looking at teaching the “Are you Ready” program by modifying it locally and doing it in a class room setting. The Arizona Central Region Citizen Corps Council is staying sensitive to the FY 2012 grant cycle and looking at what is going to be available.
- West – Debbie Ray
  - Debbie was not present at the time for this update.

## **Goal 2: *Strengthen and nurture relationships with regional and national Citizen Corps agencies***

### *Briefings on any activities with regional or national groups*

- Angela Nak – FEMA Region IX, Community & Individual Preparedness

Currently FEMA is promoting youth preparedness and planning, Most of the tips offered from the national level look for low cost training on how to integrate youth into preparedness. There is a youth resource catalog available for distribution to school administrators. The catalog is available through Cheryl and Angela. There is a big push from national Individual and Community Preparedness to get kids prepared, getting parents involved, and asking school administrators to add to curriculum.

If anybody has success stories, please write a short summary and send to Angela. She can share with HQ and potentially add it as an example on a webinar and find ways to showcase the story.

- Cheryl Kennedy – State Citizen Corps Program Manager/AZDOHS

Cheryl attended a FEMA Region IX conference in November 2011. It was an opportunity for regional updates and hear about activities that are occurring in other states and territories. She provided a short

presentation on AZ's state workshop and gave quick overview of CC in AZ. FEMA Region IX is now conducting monthly State CC coordinator conference calls.

On the following day, she attended a youth preparedness conference hosted by California Volunteers. The conference showcased best practices and examples of things going on in other states. Cheryl, provided handouts at the table ("how to guide" for CC programs).

Cheryl also attended a Citizen Corps working group in Washington, D.C. Topics included Breaking Barriers and Misconceptions, Our Role in Catastrophic Disasters, Whole community Preparedness, Strategic Planning and Registration 2.0. . Objectives were discussed by each of the workgroups. The workgroups will continue to have conference calls to advance the objectives to provide to Citizen Corps for tools going forward. There are plans to hold a national conference late spring or summer – may be subject to change depending on grant guidance.

- Antonio Hernandez delivered a Power Point presentation regarding the efforts of the liaison workgroup. To enhance the liaison program and local involvement, a quarterly conference call was proposed. The conference call would be primarily for local unit leaders. An agenda may consist of program updates, presentations, featured highlights of successful programs, technical assistance, etc. The conference calls would occur a week prior to the State Citizen Corps Council meeting. It was also suggest that a survey be developed and conducted annually to further enhance effective liaison outreach.

Members attending supported the concept. Some additional research will be conducted to determine the costs of the media tool for conducting the conference calls and any associated webinar environment.

### **Goal 3: *Develop and support methods for marketing Citizen Corps statewide***

#### *Member reports on any marketing projects*

- Cheryl gave an update on the brochure Vickie had been working on. Members were asked to review and provide feedback to Cheryl or Vickie. Final draft will be reviewed at the next meeting.

### **Goal 4: *Define the Council's role as it pertains to partner programs***

#### *Partner Program Advocate Reports (CERT, FC, MRC, VIPS, USAonWatch)*

- Fire Corps (FC) - Cynthia Dowdall

Fire Corps is updating their online training with different modules for hour-long training. Additional courses should be online toward the end of spring or early summer. The course material and instructions manuals are being developed as well Power Points that can be used for training. Training will help with the resource typing Matrix for Fire Corps in the future. Stanley took the Fire Corps course and though it was a good class and welcomes additional tools like that.

- Medical Reserve Corps (MRC) - Antonio Hernandez

An upgrade to the state electronic program for volunteer registration and resource system is underway. The updated resource tool that will be available to partners statewide in the spring.

There are 13 MRC units and a new unit - AZ Animal Emergency MRC. The animal emergency support MRC is based in Maricopa County but serves as a statewide resource. CJ Anderson is the leader/coordinator of the group. There is an animal shelter/care component available.

MRC has a cadre of 1000 volunteers in the statewide system and 2,500 in the MRC volunteer program. Mobilization protocols are being updated and next month will have a simulation of activation of all groups.

This year is the 10-year anniversary of the MRC. They are doing a lot of outreach and awareness as well as promotions for CC programs and MRC volunteerism.

- Community Emergency Response Team/Training (CERT) – Karen Hauca

National CERT has released new material for the CERT Train the Trainer and CERT Program Manager. Some things coming for state of AZ as far as Teen CERT. There is a workgroup looking at whether to

have it as a full course or module of CERT train the Trainer course. Karen reviewed the information on Train the trainer and the CERT Program Manager. She thinks the information is very good.

Gary White update: CERT – Mike and Gary are going back the 18<sup>th</sup> and coming back the 23<sup>rd</sup> from EMI to take the two courses mentioned. An update will provided at the next meeting.

Stanley shared that Phoenix CERT has been very successful using their team in search and rescue. In partnership with the P.D., CERT volunteers search assist abducted child response teams as well as lost adults (mobilized and deployed in 4 or 5 searches now).

- VIPS – Debbie Ray

Recently coordinators got together to plan their state meeting for next year. Major topics include dealing with the Police culture sworn vs. non-sworn. They will also be working with Hands-on Greater Phoenix. They are setting up three meetings as well as putting together a volunteer resource center through Hands-on Greater Phoenix. VIPS in Peoria is working with an organization called “Streetlight” that focuses on eradicating youth sex slavery through increased awareness, community-based collaboration and safe houses, VIPS is working malls on patrol and providing awareness on this problem.

- USA on Watch- Vickie Owen

Vickie was not in attendance; however, Cheryl shared information about a recent email from USA on Watch that was forwarded to state and local councils about upcoming webinars taking place. The next one is on the February 21 on “How to Start a Neighborhood Watch” and one in March on the “Meth Resistance Program.”

#### **Goal 5: *Maintain a progressive State Citizen Corps Council***

##### *Reports on any activities to enhance the State Citizen Corps Council*

##### **2012 theme**

- Ideas for a 2012 theme were presented. A motion, by Gary and a second by Steve, was made to approve the following theme: “Standing Together for Community Preparedness. It Starts with You.”

## **2. RESOURCE TYPING MATRIX**

- Cher Williams presented a proposed supplementary document to the Resource Typing Matrix. She began by taking the Type 5 requirements and providing additional information to further explain items listed in the Type 5 category. This document was the result of her being asked by local members to further explain the resource typing matrix. The draft document was presented to the members for their review. Concurrence was requested regarding whether such a document would be helpful to the liaisons and members of AZSCCC. If so, Cher would continue to work on the supplemental document.

Discussion ensued on the topic and more specifically on the last line item “credential cards.” Further discussion occurred regarding the document and its use to explain to local councils the resource typing matrix. Cher volunteered to work on a draft collaborating with her peers and providing it for discussion by the next meeting.

The group agreed on Cher moving forward with the initiative to more clearly define the categories. A motion was presented by Gary for Cher to move forward with the initiative and seconded by Antonio. The motion carried.

## **3. Citizen Corps Program – Overview of Grant Program**

An overview of the Arizona Citizen Corps Program was presented by Cheryl Kennedy. The presentation described the processes and procedures for the Citizen Corps funding stream as well as Citizen Corps projects applied for under the State Homeland Security Grant Program.

## **4. 2012 MEETING DATES: April 19, June 21, August 16, October 18**

The location for the April 19, 2012 meeting was discussed to confirm whether it will be in Oro Valley. Karen will check the availability of the training center for that date and let Cheryl know later today. Antonio Hernandez will check for an alternate location for the April 19, 2012 meeting also. It was mentioned that the location of the October 18, 2012 meeting is tentatively at Northwest Fire District.

**5. AZDOHS UPDATES/COUNCIL ANNOUNCEMENTS**

2012 Homeland Security Grant guidance is scheduled to be released tomorrow- February 17, 2012. Arizona applications are due to AZDOHS by March 2.

New Citizen Corps council in Arizona - "For our city Maricopa," city of Maricopa.  
CERT Train the Trainer class offered May 8-10, Mesa Public Safety Training Facility

**6. CALL TO THE PUBLIC**

None

**7. CALL TO ADJOURN**

Gary called to adjourn. The motion was seconded by Cher Williams. All approved. Meeting ended at 11:55 a.m.

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